



# Lake Tahoe Unified School District

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CITIZENS' BOND OVERSIGHT COMMITTEE (CBOC)

## REGULAR MEETING MINUTES

**Wednesday, March 28, 2012 at 6:00 PM**

**CBOC Members Present:** Dr. Patrick Martin, Casey Blann, Kelly Lancellotti, Joy Curry, Ginger Nicolay-Davis, and Jody Boles.

**CBOC Members Absent:** David Kelly, Rick Angelocci, and Mike Berg.

**LTUSD Staff Members Present:** Debra Yates, Dr. James Tarwater, Steve Morales, Ivone Larson, Angie Keil, and Linda Jordan.

**Consultants / Contractors Present:** Angela Swanson, Joe Stewart and Josh Merkow.

**Guests Present:** None.

**1. Call to Order**

Dr. Patrick Martin called the meeting to order at 6:02 p.m. in Room SV107 at South Tahoe High School.

**2. Pledge of Allegiance**

The Pledge of Allegiance was said.

**3. Introductions**

Introductions were dispensed with.

**4. Approval of Agenda**

Joy Curry made a motion to approve the agenda as submitted. Casey Blann seconded the motion. Unanimously approved.

**5. Communications From The Public**

There were no comments from the public.

**6. Approval of Minutes of November 30, 2011**

Casey Blann made a motion to approve the minutes as submitted. Jody Boles seconded the motion. Unanimously approved.

**7. Approve Measure G Auditor's Report for the Year Ended June 30, 2011**

Debra Yates explained that the Draft Audit report she presented to the Committee in November indicated that there were no audit findings. However, the final report that Goodell, Porter, Sanchez & Bright issued contained erroneous findings that were related to the District audit, not the Prop. 39 audit. She said that she will get a corrected copy to the Committee and asked them to table the item for now and ratify at the next meeting. Since she presented the report in November, she did not elaborate any further. Joy Curry asked why a local accountant could not be contracted to perform the audits. Debra Yates replied that Prop. 39 audits are very specialized and require a high level of understanding of school and bond financing.

**8. Schedule / Preparation of the Third Annual Report to the Community**

Angie Keil explained that a draft report will be prepared by staff and sent to the Committee for input and review prior to the next meeting. She also explained the components of the report which include a statement indicating whether or not the District is in compliance with the requirements of Prop. 39. A summary of the Committee's proceedings and activities for the preceding year are also required. The Report will be placed on the June 20, 2012 CBOC agenda for approval and will be presented to the Board of Education at the June 26, 2012 regular meeting.

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### **9. Review of Measure G Projects, Budgets and Expenditure Reports**

Angela Swanson said that LTUSD is moving ahead of the wave with regard to obtaining state matching funds and keeping the money flowing by issuing the final bond series. Steve Morales said that five large projects have been completed in 3.5 years and the momentum needs to continue until all projects are complete.

Ivone Larson updated the Committee on some recent visitors from Twin Rivers; piloting a new test prep program through the AVID Center in San Diego; congressional art competition winners for the fourth consecutive year; and STHS's collaboration with Skywalker Ranch.

Debra Yates explained the Measure G Revenue and Expense Report by project. Approximately \$5 million was paid or encumbered since the prior report. There was an increase of in the Middle School project due to the addition of the boiler component. The Sports Medicine project increased by \$862,000. Steve Morales explained that costs have escalated since LPA Architects put together a cost estimate for the facility and equipment in 2009; there were additional costs related to DSA (Division of State Architect) requirements and some other components were added. A report by Cumming, a cost consulting firm, justified the increased costs. Casey Blann requested that a copy of the report be sent to members. Mr. Morales also explained the increased costs related to the Blue and Gold Gym modernization projects, which were incurred due to challenges and surprises along with upgrades to showers and sprinkler system. Mr. Blann also requested that the report given to the Board of Education on that matter be forward to the Committee.

Ms. Yates reported that she anticipates there will be \$1.5 million remaining in the budget when all projects are complete. However, the STMS and Bijou projects and haven't gone to bid yet. She said that the District has funds to weather the storm and she doesn't doubt that there will be adequate funds to complete all the projects. They are still in the process of maximizing matching funds and recouping savings as the project budgets "wash out". Steve Morales said that a large portion of the "Site Utilities" budget of \$397,889 has already been incorporated in other projects. Angela Swanson explained how the scopes of Bijou and the gyms were restored with more matching funds were obtained. She predicts that the STMS modernization matching funds will be \$925,000 rather than \$700,000.

Dr. Tarwater said that the Board of Education recently took action to sell the last \$16 million in bonds and DeLaRosa will be taking them to the market in May. He said that they would not have been able to go forward with Bijou without the sale.

Angela Swanson anticipates that the \$2.2 million for the Sports Medicine project should arrive by mid-May. The state is still selling bonds and she expects that the District will get approval to move ahead with the Bijou project in June, with funds arriving in July. Modernization money might come from the state's November bond sale or more realistically the June 2013 sale.

### **10. Report on South Tahoe Middle School Construction**

Steve Morales explained the scope of the STMS modernization project, which includes asbestos abatement in the old sixth grade wing. Ten classrooms, two restrooms, and the current music and PE rooms will be upgraded. Doors, windows, floor finishes and drywall will be replaced. Mr. Morales said that the project will be out to bid by 4/24/12 and he anticipates starting the modernization after school is out on 6/14/12.

**11. Tour of Student Union Building**

The Committee toured the Student Union, which is slated for completion in June. Ivone Larson and Steve Morales, along with the contractors, explained the various features of the new building.

**12. Next Meeting**

The next meeting will be held on Wednesday, June 20, 2012 at 6:00 p.m. (tentatively at South Tahoe Middle School's new classroom building).

**13. Adjourn**

Dr. Martin adjourned the meeting in Room SV107 at 7:14 p.m. and proceeded on the tour which lasted approximately forty-five minutes.