



**Lake Tahoe Unified School District**

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**CITIZENS' BOND OVERSIGHT COMMITTEE (CBOC)**

**REGULAR MEETING**

Wednesday, June 24, 2009 at 6:00 PM

CBOC Members	LTUSD Staff Members Present	Consultants Present	Guests Present
Amanda Adams Austin Sass David Kelly John Drum Patrick Martin Paul Bruso Steve Habaradas	Deb Yates Dr. James Tarwater Steve Morales Tracy Franklin	Curt Pollock Sara Range, PMG David Nanry, Inspector	Joe Stewart, SMC Construction Sara Thompson, Tahoe Daily Tribune Angela Swanson

**Item 1. CALL TO ORDER**

The Open Session of the regular meeting of the Citizens' Bond Oversight Committee (CBOC) was called to order by **Steve Habaradas** at 6:10 p.m. at the South Tahoe High School library.

**Item 2. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was said.

**Item 3. APPROVAL OF AGENDA**

**Austin Sass** made a motion to approve the agenda as submitted; **Patrick Martin** seconded the motion, *Ayes: Adams/Sass /Drum/Kelly/Martin/Bruso/Habaradas. Noes: None*

**Item 4. COMMUNICATIONS FROM THE PUBLIC**

There were no comments from the public.

**Item 5. APPROVAL OF MINUTES OF MARCH 25, 2009 MEETING**

**Patrick Martin** made a motion to approve the agenda as submitted; **Paul Bruso** seconded the motion. Unanimously approved.

**Item 6. TOUR OF CONSTRUCTION SITE**

**Joe Stewart** of SMC Construction led the committee on a tour of the Career Technical Education (CTE) building and the Overcrowding Relief Grant (ORG) building, which is the portable-replacement building. Site wide BMP improvements are also being installed and South Tahoe High School will be completely BMP compliant by summer 2010. **Joe Stewart** also showed the committee the construction status of the new turn around drop off area at the entrance and discussed upcoming projects including the 1,300 square foot theater expansion, parking lot renovations, and exterior campus wide lighting.

## **Item 7. REVIEW OF BUDGET AND EXPENDITURES**

**Curt Pollock**, independent consultant, and **Sara Range** of Premier Management Group, presented the individual budget reports as of June 18, 2009 for all of the approved bond projects. **Curt Pollock** gave an overview of the process from initiating purchase orders to the final analysis of all of the expenditures. The first report he reviewed was a summary report for all revenues and expenditures approved to date. These approvals are reflected as the budgeted amounts for each line item. The additional data reflected the total expenditures to date and purchase orders encumbered to date. Also reflected were any balances that have no obligation by purchase orders to date. **Curt Pollock** further explained that his report only included bond funds and that he was not including the state matching funds until those funds are received by Lake Tahoe Unified School District.

Citizens Bond Oversight Committee members **Amanda Adams**, **Steve Habaradas**, **Patrick Martin**, and **John Drum** inquired if the spreadsheets could be revised and include a breakdown of the expenditures for each individual project. **Steve Habaradas** requested an action item to have the LPA spreadsheet updated with accurate figures, addition of a variance column, and include the actual state funding numbers, even though the funding has not been received.

## **Item 8. STATUS OF GENERAL OBLIGATION BONDS**

**Dr. Tarwater** stated that the district is closely watching the cash flow and continues to keep projects moving forward while anticipating receipt of the state matching funds in the near future. **Steve Morales** said that the district has saved funds based on bids coming in lower than originally anticipated and estimates a 7% savings on the current construction. **Joe Stewart** added that the sub contractors have delivered very competitive bids and that the contingencies which are built into the project are the highest possible numbers and he anticipates additional savings.

## **Item 9. SEQUENCE OF FUTURE PROJECTS**

**Steve Morales**, Director of Facilities, explained that once the Career Technical Education (CTE) building, the Overcrowding Relief Grant (ORG) building, and the new high school boiler are complete, the next series of projects will include the Arts and Media center at South Tahoe High School, the Performing Arts building remodel, and permanent 6<sup>th</sup> grade classrooms at South Tahoe Middle School which would eliminate old portables.

**Steve Morales** said that once these projects are complete the next wave of construction includes the Blue and Gold gym renovations at South Tahoe High School, the student union at South Tahoe Middle School, district wide classroom technology upgrades, and modernization at the elementary sites.

**Paul Bruso** inquired as to the number of local sub contractors which were working on the current projects. **Steve Morales** and **Joe Stewart** answered that approximately 1/3 of the sub contractors hired for the Career Technical Education (CTE) and Overcrowding Relief Grant (ORG) projects are from Lake Tahoe. Following is a complete list of sub contractors as of the date of this meeting.

South Lake Tahoe contractors include:

Caro Construction  
Ed Cook Tree Service  
Eliot Building Company  
Ferguson Excavating  
Fuller Construction  
Gregg Excavation  
Herback General Engineering  
Holmgren Sweeping

South Lake Tahoe contractors include: (continued)

Innovative Electric  
John Dalton Construction  
KD Builders  
McGee Plumbing and Heating  
Rave On Construction  
Sierra Drywall  
Sierra Tahoe Ready Mix  
Sierra Valley Electric  
SMC Contracting Inc.  
Thomas Haen Company  
Truckee Overhead Door  
WDH Surveying

**Item 10. NEXT MEETING DATE**

The next meeting date of the Citizens Bond Oversight Committee is scheduled for Wednesday, November 18, 2009 at 6:00 p.m. in the library at South Tahoe High School.

**Item 11. ADJOURN**

The meeting was adjourned at 7:52 p.m.