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CITIZENS' BOND OVERSIGHT COMMITTEE (CBOC)  
**REGULAR MEETING MINUTES**  
 Wednesday, March 31, 2010 at 6:00 PM

CBOC Members Present	LTUSD Staff Members Present	Consultants / Contractors Present	Guests Present
Amanda Adams Austin Sass Dr. Patrick Martin Mike Berg Casey Blann Kelly Lancellotti John Drum Absent: Steve Habaradas and David Kelly	Debra Yates Dr. James Tarwater Steve Morales Angie Keil	Sara Range Wayne Sjolund David Nanry Joe Stewart Josh Merkow Angela Swanson	Peg and Don Kortez Harold Singer Kae Reed Ivone Larson

**Item 1. CALL TO ORDER**

The Open Session of the regular meeting of the Citizens' Bond Oversight Committee (CBOC) was called to order by **Dr. Patrick Martin** at 6:02 p.m. at the South Tahoe High School Library.

**Item 2. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was not said.

**Item 3. APPROVAL OF AGENDA**

**Amanda Adams** made a motion to approve the agenda as submitted; **Austin Sass** seconded the motion. Unanimously approved.

**Item 4. COMMUNICATIONS FROM THE PUBLIC**

There were no comments from the public.

**Item 5. APPROVAL OF MINUTES OF JANUARY 31, 2010 MEETING**

**Austin Sass** made a motion to approve the agenda as submitted; **Mike Berg** seconded the motion. Unanimously approved.

**Item 6. TOUR OF CONSTRUCTION SITE**

**Ivone Larson** and **Steve Morales** led the committee and attendees on a tour of the Career Technical Education (CTE) building. The CTE is a two-story 29,860 sf. building, which will house the Auto/Transportation classes on the first floor and the Construction, Art & Architectural Design classes on the second floor. The new name of the building will be the CAT Academy. The building is almost complete and equipment and furnishings are being ordered. Mr.

Morales and Mrs. Larson pointed out all of the features of the building which uses CHPS (California High Performing Schools) principals in the design, construction, maintenance and operations. CHPS is leading a national movement to improve student performance and the entire educational experience by building the best possible schools. The CAT Academy will be ready classes to begin on April 19, 2010.

**Item 7. APPROVE FUTURE QUARTERLY MEETING SCHEDULE**

The District recommended the following Wednesdays at 6:00 p.m. for the 2010/11 year: October 20, 2010, January 26, 2011, May 4, 2011, and August 31, 2011. Amanda Adams made a motion to approve the dates as presented. Austin Sass seconded the motion. Unanimously approved.

**Item 8. REVIEW OF BUDGETS AND EXPENDITURES**

Sara Range explained some of the changes in the Measure G Revenue Expense report since the last meeting. One of the main changes was that the boiler project was moved from CTE to ORG and footnotes have been added to better explain certain items. The report reveals a current budget program of \$86.6 million; anticipated revenue at \$90.2 million, with the remaining budget of \$3.5 million. This amount reflects potential savings of Measure G funds that could be used to match state grants on other projects or to complete projects that are listed on the Measure G Master Plan summaries, although this is subject to change based on project budgets. The CBOC could make a recommendation for future projects, but the Board of Education would have the final say on priorities. Committee members asked for clarification on various expenditures, such as the money spent at Tahoe Valley and Sierra House for technology, the plans for a joint use facility/student union and the sports medicine/gym modernization. Angela Swanson distributed a "State Funding Status Report" to explain the current status of the projects with matching funds. The report indicates that over \$30 million in requests to the state have been made; \$6 million has been received; another \$16.5 million has been awarded and is in process; \$5 million is pending approval; and \$2.7 in fund requests have yet to be submitted. Austin Sass asked how the District has been able to submit all of these grant applications for matching funds without a grant writer. He commended District staff members and other volunteers for going above and beyond in pursuing these funds in addition to their regular duties.

**Item 9. REVIEW OF MEASURE G PROJECTS**

Angela Swanson briefly explained the process by which projects get approved for funding and OPSC (Office of Public School Construction) requirements. It's all a matter of timing from the design phase through the construction phase. Steve Morales updated the committee on the status of the current projects. Asbestos abatement will begin on 4/12/10 on the theatre and they expect to begin work on the new 11,000 sq. ft. design arts building and modernization of the existing theatre in May. There will be a groundbreaking ceremony on May 21<sup>st</sup>. Tennis courts will be replaced by 8/15/10. The Stadium View (ORG) building will be turned over by 8/1/10. Site-wide BMPs, re-vegetation projects, and the boiler room project will also be completed over the summer.

**Item 10. REVIEW OF LTUSD AUDIT REPORT AND DISCUSSION OF FUTURE PERFORMANCE AUDIT**

Debra Yates explained that the LTUSD audit included in the agenda packets is the lesser of two audits. She directed committee members to pertinent sections of the audit which demonstrates that LTUSD is in compliance. She said that a performance audit is the most important audit for the committee to review and the District has hired an independent auditor to provide a performance audit for the Prop. 39 Bond transactions for the period ended 6/30/10. Hopefully, this will be ready to review at the October 20, 2010 CBOC meeting.

**Item 11. APPROVAL OF THE ANNUAL REPORT TO THE COMMUNITY AND REPORT TO THE BOARD OF EDUCATION**

Angie Keil reported that the committee members have had an opportunity to review and provide input into the Annual Report to the Community. The report complies with the Bylaws and state laws. The committee also unanimously agreed to present this report to the Board of Education at the regular meeting of April 27, 2010. **Mike Berg** made a motion to approve the annual report and the report date to Board of Education. **Amanda Adams** seconded the motion. Unanimously approved.

**Item 12. NEXT MEETING DATE**

The next meeting date of the Citizens' Bond Oversight Committee is scheduled for Wednesday, June 30, 2010 at 6:00 p.m. A location will be announced at a later date.

**Item 11. ADJOURN**

The meeting was adjourned at 7:57 p.m.