

# LAKE TAHOE UNIFIED SCHOOL DISTRICT

## PAY WARRANT SELECTION FOR THE 2018 – 2019 SCHOOL YEAR

EMPLOYEE NAME:

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I request: (check one)

10 pay warrants for the 2017 – 2018 school year (like normal)

11 pay warrants for the 2017 – 2018 school year (like normal)

12 pay warrants for the 2017 – 2018 school year (deferred pay)

If you are a 10 month employee and select 12 pay checks, funds for the 11<sup>th</sup> and 12<sup>th</sup> checks are set aside by payroll deduction from the first 10 checks, and distributed to employees as two additional checks in June.

If you are an 11 month employee and select 12 pay checks, funds for the 12<sup>th</sup> check are set aside by payroll deductions from the first 11 checks and distributed to employees as an additional check in June

**All wages, taxes, and tax-related items are processed in the first 10/11 checks only. The most common examples include PERS contributions, Tax Sheltered Annuity contributions, HSA contributions, and Section 125 deductions.**

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Employee Signature

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Date