

School Closure Cleaning/Disinfecting Plan

March 9,2020

In the event of an outbreak at one or more of our sites where those sites would need to be closed. The custodial staff will be pulled from the other locations to hit those sites so we can do complete wipe down. Custodial staff from other sites will do a basic cleaning at their site by getting trash and cleaning restrooms, kitchens, and gym locker areas.

Staff will be split in groups of 2 per classroom.

Equipment from the other sites that will be needed:

- Solution sprayers
- Towels
- Buckets

Items to be wiped down per room:

Any electronic item spray towel to wipe item down, if excessively damp change out towel.

- Door, handle, and doorjamb
- Light switches
- Counters
- Bookcases and cabinets
- Shelves
- Desks, tops, sides and bottoms
- Chairs, tops, arms, and bottoms
- Phones
- Computers, mice, and keyboards
- Remotes
- Windows
- Other touched item not listed such as lamps, volume knobs, etc.
- Spray carpet with Envirox
- Mop hard surface floors